



CITY OF SAINT PAUL

ALASKA

MEMORANDUM TO COUNCIL

TO: Mayor and City Council Members

FROM: Aubrey Wegeleben, City Clerk

CC: Phillip Zavadil, City Manager; Stephanie Mandregan, Finance Director

DATE: February 20, 2024

RE: Resolution 24-06 – A Resolution Affirming Council Review of City Personnel Policy 04.02 - Holidays

SUMMARY: Resolution 24-67 affirms Council review of City Personnel Policy 04.02 - Holidays. The updated policy adds two holidays: President's Day on the third Monday in February and Berry Holiday on August 19th.

PREVIOUS COUNCIL ACTION: The last time that the Council reviewed changes to this policy was in 2018.

BACKGROUND AND DISCUSSION: President's Day on the third Monday in February and Berry Holiday on August 19th as holidays will provide staff with an added benefit and boost staff moral with little or no impact on City finances or operations.

ALTERNATIVES: City Council could choose not to approve this resolution.

FINANCIAL IMPLICATIONS: The financial implications are minimal since all employees are budgeted full time and their wages and salaries already covered.

LEGAL: There was no need for legal counsel to review the amended policy since it just adds holidays.

ADMINISTRATION COMMENTS AND RECOMMENDATION: Approval of this Resolution is recommended.

PROPOSED MOTION: I move to approve Resolution 24-06.

ATTACHMENTS: Resolution 24-06, Proposed amended City Personnel Policy 04.02.